Somerset CAREERS HUB | THE CAREERS & ENTERPRISE COMPANY

Companies with Apprenticeships

- ABP – Food/ meat industry. Apprenticeships in abattoir & boning hall programmes to engineering, manufacturing, IT, HR & accounting.
- Airbus- Craft Apprenticeships; plant manufacturing, Mechanical & Electrical. Degree Apprenticeships in; Business, Supply Chain Operations, Digital & Technology Solutions, Procurement & Supply Chain
- Army
- AstraZeneca – Science, IT & Data, Business, Operation
- AtkinsRéalis - engineering, digital, project management, environment
- Avon and Somerset Police PC and PCSO. Police Constable Degree Apprenticeship.
- Babcock – Engineering, supply chain etc. Jobs available here
- Bakkavor – apprenticeships in manufacturing, engineering, digital & tech, continuous improvement, payroll, food tech, business admin, supply chain, data technician (HE), food process, finance & HR.
- Balfour Beatty – business, technical or construction.
- Bank of England - Level 4 Apprenticeships - Accounting/ Taxation Technician, Software Developer (IT), Project Manager, Degree Apprenticeships: Digital & Technology Solutions, Science, Economics
- BAE Systems – Air Apprentice- design develop, produce & deliver the next generation of combat aircraft. Supply Chain, HR, Finance, Aerospace, software, chartered management. Degree apprenticeship video
- BAM - Civil Engineering, Construction Management, Quantity Surveying, Building Services Engineering, Digital Engineering
- Bentley Apprenticeships
- Bradfords Group Apprenticeship Programme
- Branston - Ilminster plant- potatoes. Engineering machinery, packaging, agriculture, science of soil
- Bristol City Council - business admin, IT, construction, finance, HR, digital and public services
- British Gas
- BMT Bath
- BT - Sales, Customer Service, Data Analyst, Electronics
- Capgemini - consulting, technology services & digital transformation
- Civil Service Digital, Science & Engineering, Operational Delivery, Legal, Cyber Security, Customer Services, Finance
- Construction Industry Training Board
- Co-op (food retail)
- Deloitte – Audit, Cyber, Technology, Risk
- DSTL - Defence Science and Technology Laboratory
- Dyson MEng Engineering degree
- Energus (business administration, cyber security and nuclear)
- Evo- Digital Academy
- F J Chalke. Motor vehicle apprenticeships in accounts, marketing, technical, sales, customer service & body repair. Based Mere, Yeovil or Wincanton
- GCHQ - Cyber & Engineering
- Government Economic Service Degree Apprenticeship Programme.
- Heidelberg Materials- Higher apprenticeships in mineral products and Craft apprenticeships
- Hinckley Point C

- HSBC - Foundation & Degree Apprenticeship programme, Level 3- banking industry.
- IBM - IT/Tech.
- Irwin Mitchell - Legal Apprenticeships, Bristol
- Jaguar & Land Rover – Finance, Digital & Tech, Engineering, Manufacturing
- John Lewis- Finance, HR, Supply Chain, Retail, Hospitality & Textiles
- Kennedys Law- Legal apprenticeships
- Kier – Construction; civil engineering, HR, quantity surveying, business, health & environmental, highways maintenance.
- KPMG - Audit, Tax, Law, Consulting, Deal Advisory, Technology & Engineering & Business Services.
- Leonardo Business, manufacturing, technical, software, design engineering, cyber security
- Livewest – Trades
- Lloyds – Apprenticeships: HR, Data, Digital & Technology, Actuarial Apprenticeship, Risk, Audit, Commercial & Business Banking. Bristol page
- Met Office - Technology, Human Resources, Engineering, Legal, Project Management, Finance
- Microsoft Apprenticeship Network
- Minerals Matter -The quarrying, mining and mineral products industry is the UK's largest manufacturing sector, and is a key sector in the Somerset area.
- MOD
- Mulberry - Leather Craftsperson Apprenticeship
- Muller – Engineering, Lab Technician, Dairy Technologist
- National Grid – Radstock, Weston, Taunton.
- National Trust – Horticulture, Countryside Management, Historic property stewardship, Visitor experience, Gardening, IT (cyber security & software development, Rangering conserving landscapes
- NHS Health Careers
- Numatic – Henry Hoovers made in Somerset. Admin & HR, Research & Development, Sales & Marketing, Operations, IT,
- PWC - Accounting
- Reninshaw - Engineering: Software, Electronic, Mechanical, Manufacturing
- Ringway - Highways Maintenance Operative apprenticeship
- Rolls Royce – Manufacturing, Engineering & Digital.
- Royal Air Force
- Royal Navy
- Screwfix
- Seetec - Professional services (business, HR, credit control, customer). Aviation, Transport & Logistics
- Skern Training – agriculture, leadership, early years, outdoor education & hospitality
- Sky
- Somerset Care – Apprenticeships; Care, Business Administration, HR, hospitality & Customer Service. Care Assistant Level 2. Can progress to: Senior Care L3. Care Supervisor L4, Deputy Manager L5
- Somerset Council- vacancies list. Engineering, care, business, highways, finance, digital
- Specsavers - including roles as Optical Assistants, Technicians & Customer Services.
- Stantec – Degree apprentice structural engineer / civil engineer
- Tesco Stronger Start Retail Apprenticeships offers 150+ places to achieve Level 2 National Standard in Retail. Age 16-18 (& older), **no qualifications** needed. Video. Range of roles- distribution/ stores
- Thales- Templecombe. Business, Engineering and Technology apprenticeships
- Thatchers Cider
- The Newt – Butchery, chef, horticulture, bakery, hospitality, property maintenance, customer service
- Train4All - independent training provider for construction apprenticeships based in Somerton.
- TUI Aviation, commercial, IT & tourism apprenticeships
- Wainwright
- Wessex Water - technical apprenticeships and office-based apprenticeships.
- William Haley Engineering WEX, T Level placements, apprenticeships & traineeships, small company: 65 staff, East Brent. Email
- Willmott Dixon – Carpentry, Plumbing, Plastering, Bricklaying, Maintenance Operations, Electrical, Painting and Decorating, Gas, Administration, Roofing

Resources For Parents

- Follow our Somerset Careers Hub Parent Facebook Page- lots of tips, events and local apprenticeships
- Youth Employment
- Not Going to Uni
- Higher Education: Future Quest
- Apprenticeship Information Packs for Parents
- Parents' Guide to Apprenticeships
- Podcast about apprenticeships
- Information about apprenticeships at Hinckley Point C for parents
- How can I support my child on their journey towards vocational pathways & employment 4 min
- Short 4 minute videos for parents looking at Apprenticeship & Technical Education through the lens of key transition points.
- AllAboutSchoolLeavers –designed for school/ college leavers exploring different pathways. Looks at apprenticeships by sector ie carpentry/ automotive or school subjects of interest ie creative/ tech

Apprenticeships

- What is an apprenticeship video. Videos of apprentices talking
- Amazing apprenticeships have many resources, including Rapid Reads
- Career Starter Apprenticeships
- Subject Snapshots- Overview of apprenticeships in different subject areas
- Apprenticeships website
- UCAS Apprenticeships site
- Links for job hunting Government Apprenticeships, Indeed, Simply Hired and Adzuna
- Apprentice Ambassador video stories
- Application Support – Government website; Applications, Interviews, First day of work, Degree Apprenticeships- an Open Day guide
- Different routes into apprenticeships – Amazing Apprenticeships 5 mins video



How to find an Apprenticeship

- Follow The Somerset Careers Hub Parents Facebook Page for opportunities and information
- Job search and alerts Simply Hired, Adzuna, Indeed, Reed
- Your Apprenticeship Action Plan graphic
- Government Find an Apprenticeship search
- Various Higher Apprenticeships & Degree Apprenticeships nationwide
- Local colleges post their apprenticeships vacancies on their website; BTC, Bath College, Wiltshire, Yeovil, Strode College, Richard Huish
- Great step by step guide for finding an apprenticeship, from Amazing Apprenticeships
- Public Sector - search for jobs on council websites Somerset & BANES. Set up an alert
- Social Media / Networking - tell people what you are looking for.
- Create a LinkedIn Profile
- Recruitment Companies – sign up with a local recruitment company, or one specialising in the type of job required. Examples: Simple Recruitment, Blue Arrow, Juice (Bath), Reed, Nigel Wright (Bath), Innova Search, City Centre Recruitment (Yeovil & Bridgwater branches)
- See which employers are recruiting now
- Speculative Applications – Make a list of companies you would like to work for and send them a covering email and your CV, asking if they have a position.
- How to find apprenticeships – UCAS. Search and apply
- Amazing Apprenticeships - Advice about applying for apprenticeships:
- Not Going to Uni - Database of Apprenticeships across the UK
- Degree Apprenticeships at Open University
- Accommodation advice for apprenticeships not close to home from UCAS website
- Gradcracker - Careers for STEM Students Degree Apprenticeships, Internships & graduate jobs, STEM societies at University.
- Getmyfirstjob
- Studentladder Focuses on higher and degree apprenticeships.
- Ratemyapprenticeship Combines job listings with reviews from current and former apprentices, giving students real insight into what it's like to work at different companies.
- Apprenticeship search tool on IFATE website is a way for students to consider the range of apprenticeships & levels out there, to consider the one they'd like to do. Also gives ideas of job titles to use when searching on sites.

Applying for an Apprenticeship

- Monster - How to Write a CV – 3 min video
- Writing a CV Somerset Careers Hub Session
- CV Libraries guide to **writing a cover letter** video 2 minutes.
- National Careers Service - How to write a covering letter
- NCS have advice on all aspects of applying for employment.
- Prospects have advice on writing a CV and covering letter
- Reed have school leaver CV and cover letter templates
- How 2 Become; psychometric tests, CVs, free aptitude tests, application forms
- Employability skills to put on your CV - MyPath
- Be aware **AI filtering tools** in use in recruitment now by larger companies
- Master of Many Hats graphic- skills you may have you could add to your CV

Interview Skills

- Comprehensive Interview Skills – Somerset Careers Hub
- How2Become Interview skills
- 5 essential practice interview questions – All About School Leavers, & Preparing for Interview & Tips
- How to pass a pre recorded video interview 13 mins
- How to look good in a virtual interview - 4 min video

Answering Interview Questions

- Answering Interview Questions for Year 11 and Year 13- How to answer certain common questions and planning your answer. PowerPoint version – Somerset Careers Hub
- Trotman's Impressive Interview Answers– Resources for Y13+. Includes CAR structure for responses.
- The Interview Practice Channel – start with the school leaver interview practice, general questions, are several for different types of jobs usually after you have experience ie: sales, retail, HR
- Hire View Interview Practice

Assessment Centres and Psychometric Tests

- Preparing for an Assessment Centre Overview PowerPoint.
- Preparing for Assessment Centre & Psychometric Tests document
- Apprenticeship Assessment Centres 34 mins
- Springpod's new Employer Assessment Tool- gives experience of a typical assessment test; looks at resilience, creativity, learning agility & digital thinking. 30-90 min.
- Graduate First Assessment Tests
- Assessment Centre Preparation from Assessment Centre HQ