



SEXEY'S
SCHOOL

Students Driving to School Policy

MARCH 2024

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| Date of Policy | March 2024 |
| Review Date | March 2026 |
| SLT Lead | Helen Cullen |
| Policy last reviewed by | Tim Allen |
| Governing Body Link | Dan Palmer |
| Policy Level | School Level |

We believe that all children and young people should have the same protection regardless of age, disability, gender, racial heritage, religious belief, sexual orientation or identity. We are committed to anti-discriminatory practice and recognise the additional needs of children from minority ethnic groups and disabled children and the barriers they may face, especially around communication.

Signed

Helen Cullen
Headteacher

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STUDENTS DRIVING TO SCHOOL POLICY

1. VISION, VALUES AND RATIONALE

SCHOOL VISION

As a school we have a determination “*to be exceptional in all that we do*” and have an unrelenting commitment to provide:

- Exceptional learning experiences within an environment where Pupils can thrive and learn.
- A caring community that provides Pupils with first class advice, support and guidance, where young people are valued for their individuality and their potential is nurtured and developed.
- A wide range of opportunities that help develop exceptional young people with the skills, confidence and knowledge to make a positive contribution to the local and global community both now and in their future lives.
- Staff with an exceptional place to work to develop and inspire young people.

OUR VALUES

Our Christian values are at the heart of the ethos of the school and through these we grow individually and as a community. The Story of the Good Samaritan underpins our 7 core values of:

- Honesty
- Forgiveness
- Empathy
- Courage
- Resilience
- Kindness
- Respect.

Inherent in these values is the overriding belief that all Pupils can learn and must have the opportunity to learn. We have a passion to be exceptional in all that we do and within this is our commitment to providing an exceptional culture with exceptional behaviour at the centre of this.

Our exceptional culture is built on all members of our community having:

| Rights | Responsibilities | Expectations |
|---|---|--|
| <ul style="list-style-type: none"> • To be respected • To be listened to • To feel safe • To be valued as an individual • To learn • To aspire to achieve their dreams. • To have access to a wide range of high-quality experiences | <ul style="list-style-type: none"> • To keep themselves and others safe • To show respect to others, their belongings, and the school environment • To make good choices • To be the best they can be. • To become independent learners • To listen to others and accept others’ views and opinions. • To ensure their actions and words do not upset or hurt others. • To ensure their actions do not impact on their own learning or others. • To make economical use of resources • To seek help if needed | <ul style="list-style-type: none"> • To treat others as they would like to be treated • To greet each other politely • To move calmly around the school site • To hold doors for each other when passing through corridors • To be punctual to lessons • To wait quietly and in an orderly fashion for lessons • To have the correct equipment with them • To complete all work to the best of their ability • To clear up after themselves when leaving a room. Not to waste food or resources |

2. Our commitment

To safeguard and promote the welfare of children through:

- The provision of a safe environment in which children can learn.
- The provision of high-quality residential provision which nurtures and develops our children to achieve and thrive.
- Identifying concerns early and provide appropriate help and support for children and their parents/carers to prevent concerns escalating to a point whereby intervention would be required under the Children Act 1989 and in accordance with the Somerset Effective Support for Children and Families, Thresholds for Assessment and Services guidance.

3. Introduction

At Sexey's School we are committed to providing an environment that nurtures and transforms the lives of children attending Sexey's School and take seriously our responsibilities to safeguard and promote their welfare. In addition, we undertake our responsibilities to work in partnership with agencies as part of the wider, multi-agency, safeguarding system, always acting in the best interest of the child or young person where concerns are identified, in accordance with Sexey's School Safeguarding Policy and Procedures, statutory guidance and Somerset Safeguarding Partnership policies and procedures.

4. Aims

- To closely monitor the student use of motor vehicles on the school site
- To minimise potential risk of injury or incident related to student use of motor vehicles
- To maximize our students' adherence to UK driving rules and regulations

5. Headteacher

- Any student who holds a valid UK driving license, who wishes to drive to School, either on a regular basis, or occasionally must comply with the School's policy and is required to complete the Permission form and the 'Student Agreement' document. No student may drive to School unless the form is completed and approved.

6. Policy Statement

Requirements for all students driving cars to School at Sexeys School:

- Student drivers, a parent/guardian and, if relevant, the parent/guardian of any passenger, must sign the Permission form and the Student Agreement, and have this approved, BEFORE a student can drive to School.
- Students are required to adhere to all road rules and drive in a safe and responsible manner, including all School rules regarding speed limits on school site and where to park vehicles.

- Students are only to use their cars for travelling to and from School and over lunchtime. Students are not permitted to drive from the School grounds during the School day without completing the necessary paperwork.
- On arrival at School boarding students are expected to hand their car keys into their house staff.
- Student license and insurance details and car make and registration must be recorded with the School. (Parking permit to be issued, blue for boarding, yellow for day school)
- Students may only park in the overflow car park.
- Students are not permitted to carry other students as passengers to and from School without the written permission of their parents/guardian and the passenger's parents/guardian.
- Students are required to notify the School of any passenger who may be travelling with them to and from School.
- Driving to School is a privilege and strict sanctions will apply where students fail to meet these obligations, including the withdrawal of permission to drive to School.
- Any unsafe driving behaviour or breaches of road rules could be reported to the police.
- All students should be aware that, in the event of there not being enough parking spaces available on the park, permission to drive to School may be refused.
- This policy will be reviewed as part of the School's policies review unless new information or DVLA requirements necessitate an earlier review

7. Procedures for Students regarding Driving Lessons, Driving Test and as Passengers

Many Sixth form students wish to take driving lessons when they reach the legal age to learn to drive. The School is happy for students to take lessons provided that the following guidelines are followed.

Driving Lessons

- Boarding staff or the 6th form team is informed in writing by the parents/guardians in advance.
- All the lessons are arranged during 'free time' or in study periods. Driving lessons may not be arranged during meal times, lesson times, prep or periods of other School commitments.
- The Student signs out and back in at the main reception desk (except when lessons begin or end after 3.40pm when they sign at their houses).

Driving Test

- At some point you will need time to take the theory and practical tests. These must be arranged properly well in advance.
- The letter detailing the time of the test should be shown to your House Staff or 6th team and leave obtained correctly to miss all School commitments.
- On passing your test, you do not automatically have the right to drive to School or to have a car at School. Please see the School policy on students and driving to School.

Students as Drivers

- No student may drive a motor vehicle to School when he or she is the responsibility of the School without the written and express consent of both the School and parents. Please see full details in the Students Driving to School policy.

Students as Passengers

- No student may accept a lift from another student whilst under the School's jurisdiction without the written and express permission of the School and both sets of parents/guardians.
- Further, no student may obtain a lift from any other driver under the age of 23 whilst under the School's jurisdiction without the appropriate permission – see above.
- It is accepted that a student may be brought to or fetched from School by a member of his/her own family who is under 23.
- Any infringement of these rules will result in sanctions being applied and may also render the student liable to a period of suspension. These rules are entirely for the protection of the student and are derived from the experiences of others
- No more than 2 passengers per vehicle.

8. School Emergency Contact telephone numbers are:

1. Headteacher (Mrs H Cullen) – 07955 856 587
2. Boarding Director (Mr T Allen) – 07713 393 779
3. Estate Manager (Mr N Blake) – 07711 082 499
4. Designated Safeguarding Lead (Mr D Carpenter) – 07701 303 992
5. Main School Number – 01749 813 393
6. Out of Hours Emergency SLT – telephone the Headteacher

9. Students driving vehicles to School:

Permission and Student Agreement Form This form must be completed by any student who wishes to drive to School either occasionally or regularly. Agreement of Houseparent / 6th form team to apply for permission:

| | |
|----------------------|--|
| Student Name | |
| Vehicle Registration | |
| Vehicle Make | |
| Vehicle Model | |
| Vehicle Colour | |

| | |
|-------------------|--|
| Statement | I agree to adhere to the rules and requirements of Sexeys School regarding students driving a car to School. Yes / No |
| Student Signature | |
| Date | |

| | |
|---------------------------------------|--|
| Parent/Guardian of student permission | I give permission for to drive to School and take the passenger(s) indicated on this form. Yes / No |
| Parent Name | |
| Parent Signature | |
| Date | |

| | |
|--|--|
| Parent/Guardian of Passenger(s) permission | I give permission for to be driven to and from School by I am aware of the School's requirements regarding students driving to School or being driven as passengers. Yes / No |
| Name of Passenger(s) | Passenger 1 - |
| | Passenger 2 - |
| Name of Parent/Guardian of Passenger(s) | |
| Date | |

| | |
|---|--|
| Name of staff member School Approval Approved by House Staff / 6 th Form Team | |
| Signature | |
| Date | |

Note - A photocopy of the student's driving license must be attached to this form

Note - If the student intends to drive any car other than the one registered on this form it must also be registered with the School.