

Job Description
Learning Support Assistant (LSA)
Fixed-term for one year

Post Title:		Learning Support Assistant (LSA)
Purpose:		To support teaching and learning for students with Special Educational Needs.
Reporting to:		SENDCO
Liaising with:		Pupils, teachers, SENDCO, pastoral team, external agencies
Working Time:		32.5 hours per week during term-time including Inset days
Salary/Grade:		£13,474 to £14,014 per annum dependent upon experience (£9.99 to £10.39 per hour).
Disclosure level		Enhanced
MAIN (CORE) DUTIES		
Operational		<ul style="list-style-type: none"> Supporting students across the curriculum to access learning. Support specific students with specific children with special needs within a mainstream classroom. Be conversant with the spectrum of special educational needs. Consult with teachers regarding individual needs and the content of lessons. Encouraging students to complete work to their personal best. Use strategies to encourage students to behave in a socially acceptable manner. Maintain records of specific work as required. Join the rota for supervision of vulnerable students during non-structured parts of the day (ie. Break, lunch, before school etc.). Assist with updating and developing resources for pupils for learning (in lessons or for intervention programmes). Undertake other departmental tasks in support of Special Educational Needs as required
Additional Duties		<ul style="list-style-type: none"> Promote, reinforce and model the school's commitment to safeguarding and promoting the welfare of children and young people. Safeguarding is everyone's responsibility. Play a full part in the life of the school community, to support its distinctive mission and ethos and to encourage staff and students to follow this example Promote actively the school's corporate policies Continue personal professional development as agreed including attending training sessions or training courses even when these may be outside duty days. Undertake other responsibilities as determined by the Headteacher, following consultation
<p>Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified. A review of the post and its responsibilities will be undertaken periodically and may result in modification to the tasks of the post holder.</p>		