

**Person Specification:
Maintenance Supervisor**

Factors	Essential	Desirable	Assessment Method
Experience	<ul style="list-style-type: none"> ❖ Experience of supervising projects relating to property, grounds and/or facilities ❖ Experience of working as part of a team ❖ Background in general DIY/maintenance 	<ul style="list-style-type: none"> ❖ Experience of managing and leading a team of staff ❖ Experience of working in a school environment 	Application form Interview
Knowledge and Skills	<ul style="list-style-type: none"> ❖ Sound understanding of Health & Safety and Risk Management ❖ Ability to work on own initiative with an analytical and evaluative approach to problem solving ❖ Excellent communication & interpersonal skills ❖ Excellent IT skills ❖ Ability to prioritise and be flexible in managing and planning daily, weekly and monthly workloads ❖ Full driving licence ❖ Ability to work in a way that promotes the safety and wellbeing of children and young people 	<ul style="list-style-type: none"> ❖ Ability to drive a minibus 	Interview References
Personal Qualities	<ul style="list-style-type: none"> ❖ Cheerful outlook ❖ Energy and stamina ❖ Positive, can-do attitude ❖ Flexible approach in relation to work ❖ Be confident, creative and flexible in working with colleagues ❖ Committed to providing the best possible service to the staff, governors and parents ❖ Able to maintain confidentiality 		Interview References
Sexey's Values and Ethos	<ul style="list-style-type: none"> ❖ Possess a positive and sympathetic philosophy towards working in a Church of England boarding school ❖ Value the contribution that each individual brings to the school community ❖ Respect and value diversity and promote equality and tolerance ❖ Promote and model mutual respect 		Interview