

**Person Specification:
Maintenance Person**

Factors	Essential	Desirable	Assessment Method
Qualifications	<ul style="list-style-type: none"> ❖ Educated to a good standard 		Certificates at interview
Training		<ul style="list-style-type: none"> ❖ Recognised Health & Safety training 	Application form Interview
Experience	<ul style="list-style-type: none"> ❖ Experience of working as part of a team ❖ Background or interest in general DIY/maintenance. 	<ul style="list-style-type: none"> ❖ Experience of working with young people 	Application form Interview
Knowledge and Skills	<ul style="list-style-type: none"> ❖ General DIY skills ❖ Must hold full driving licence ❖ Ability to work on own initiative but able to accept and follow instruction ❖ Ability to work under pressure and meet deadlines ❖ Effective and efficient time management skills including the ability to prioritise and manage a range of tasks simultaneously ❖ ICT literate ❖ Ability to work and communicate with young people ❖ Ability to work in a way that promotes the safety and wellbeing of children and young people 	<ul style="list-style-type: none"> ❖ Driving licence with D1 (minibus) category* 	Application form Interview
Sexey's Values and Ethos	<ul style="list-style-type: none"> ❖ Possess a positive and sympathetic philosophy towards working in a Church of England boarding school. ❖ Value the contribution that each individual brings to the school community. ❖ Respect and value diversity and promote equality ❖ Promote and model mutual respect 		Interview
Personal Qualities	<ul style="list-style-type: none"> ❖ Cheerful outlook ❖ Energy and stamina ❖ Positive and solutions-focused attitude ❖ Flexible approach in relation to work 		References Interview

*If qualified as a driver since January 1997, the post-holder will be required to take additional driving instruction and test to ensure the specific minibus category is contained within their driving licence.